



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2020² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Goldsmiths, University of London	UK LONDON012	<u>Institutional Co-ordinator</u> Jack Selby International Mobility Officer Tel: 0044 20 7919 7003 Email: Erasmus@gold.ac.uk <u>Institutional Manager:</u> Eduardo Lees International Mobility Manager Tel: 0044 20 7896 2733 Email: e.lees@gold.ac.uk <u>Department Lead</u> Jasna Dragovic-Soso Head of Department j.dragovic-soso@gold.ac.uk	http://www.gold.ac.uk/erasmus/ https://www.gold.ac.uk/studyabroad/module-options/
University of Zagreb (Sveučilište u Zagrebu)	HR ZAGREB 01	<u>Institutional coordinator:</u> Ida Ogulinac (Ms), erasmus.coordinator@unizg	http://www.unizg.hr/homepage/international-exchange/exchange-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Political Science (Fakultet političkih znanosti)	g.hr , Tel: +385-1-46-98-128	students/ https://www.fpzg.unizg. hr/en/incoming
	Faculty coordinator: Đana Luša, exchange@fpzg.hr , Tel: +385 1 4642 112	

B. Mobility numbers⁴ per academic year

Both institutions commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
UK LONDON0 12	HR ZAGREB 01	03	Politics	1 st	2 for 1 semester	n/a
		03	Politics	2 nd /3 rd	1 for 1 semester	n/a
HR ZAGREB 01	UK LONDON0 12	03	Political Science	1 st	2 for 1 semester	n/a
		03	Political Science	2 nd /3 rd	1 for 1 semester	n/a

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
UK LONDON01 2	HR ZAGREB 01	03	Politics	2 x 5 days	
		03	Politics		
HR ZAGREB 01	UK LONDON012	03	Political Science	2 x 5 days	
		03	Political Science		

*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

B. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
UK LONDON012		English		B2	B2
HR ZAGREB 01		Croatian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Goldsmiths: <https://www.gold.ac.uk/studyabroad/module-options/>
University of Zagreb: https://www.fpzg.unizg.hr/en/in/courses_in_english

Additional English Language support is provided by the Goldsmiths English Language Centre: <https://www.gold.ac.uk/english-language-centre/>

Additional Croatian Language support is provided by the Croaticum – Centre for Croatian as a Second and Foreign Language: <http://croaticum.ffzg.unizg.hr/>

D. Additional requirements

Selection requirements

Selection of Goldsmiths participants will be made using an application form and in some cases an interview. Applicants will be reviewed by a panel and assessed on their academic standing and attendance, motivation for the placement and relevance to their studies or work.

Selection of University of Zagreb participants will be made using an application form. Student applications will be reviewed by the Commission for Evaluation and Ranking of Student Applications based on the applicant CV, motivation letter, GPA and English language knowledge.

Pre-departure support

Goldsmiths

The International Mobility team will support with the Erasmus paperwork prior to departure and will deliver a pre-departure briefing for outgoing students. The Learning Agreements for student exchange will be signed by the Erasmus Academic Coordinator in each academic department.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

University of Zagreb

Office for International Cooperation will provide support with the Erasmus paperwork during application period and prior to departure. Faculty of Political Science organizes regular workshops for students interested in Erasmus+ mobility and for students awarded with Erasmus+ grant. The Learning Agreement for student exchange will be signed by the student and the Erasmus Academic Coordinator in each department.

Arrival, Induction and Support

Goldsmiths

Goldsmiths will host an induction at the start of the autumn and spring terms to welcome new students and to give them the information required to support them during their stay. The International Mobility team and the departmental Erasmus Academic Coordinator will support students during their time at Goldsmiths.

They will also be able to access all students services including the Wellbeing team:

<https://www.gold.ac.uk/students/wellbeing/>

The Student Union at Goldsmiths represent and support all students through sports, societies, campaigns, entertainment, advice, and supplies: <https://www.goldsmithssu.org>

University of Zagreb

University of Zagreb, Faculty of Political Science and ESN - Zagreb will organize a Welcome Week one week before the start of the winter (autumn) and summer (spring) semesters. Welcome Day organized by the Faculty of Political Science will provide students with the academic and administrative information needed for their stay at the University of Zagreb. Office for International Cooperation will support students during their time at University of Zagreb. They will be able to access all students services and participate in the Faculty of Political Science student club.

University of Zagreb student services: <http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/>

Equality and Diversity at Goldsmiths

Goldsmiths is committed to embedding equality, diversity and inclusion. The institutional strategy can be found here: <https://www.gold.ac.uk/equality-diversity/>

Disability support

Goldsmiths Disability Advisers are available to advise students about any aspect of disability. We can also help put in place any equipment or support students need to study effectively at Goldsmiths.

It is strongly recommended that all students with a disability register with the Disability Support Team as soon as possible so that reasonable adjustments and support needs can be identified.

<http://www.gold.ac.uk/disability/>

Tel: 00 44 207 717 2292

Email: disability@gold.ac.uk

Further details on disability support and campus accessibility can be found on the following website: <https://mapped.eu/goldsmiths-university-london>

Support for LGBTQ+ Students:

The LGBTQ+ Students' Community at the Student Union provide support, information, advice, and events for lesbian, gay, bisexual, trans, queer, questioning, asexual, intersex, pansexual, polyamorous people in and around Goldsmiths College London.

<https://www.goldsmithssu.org/activities/societies/oursocieties/LGBTQ/>

Equality and Diversity at University of Zagreb

University of Zagreb Code of Ethics can be found here:

http://www.unizg.hr/fileadmin/rektorat/O_Sveucilistu/Dokumenti_javnost/Propisi/Pravilnici/Eticki_kodeks.pdf

Disability support

The University of Zagreb is set to ensure accessibility and quality of higher education for all students. Office for students with disabilities is part of the University's Student Counselling and Support Center and offers assistive technology and additional support and advising to all students with various types of disabilities.

The Office is part of the Student Counselling and Support Center and is intended for all students who, due to an illness or disability, experience difficulties in conducting everyday academic activities (students with impaired sight or hearing, motor disabilities, chronic illnesses, mental disabilities and illnesses, specific learning difficulties such as dyslexia, dysgraphia and ADHD and other health issues and impairments that might affect the course of their education).

<http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/office-for-students-with-disabilities/>

Support for LGBTQ+ Students:

Student Counselling and Support Centre provides support, information and advice to all students. Additional information can be found at the following link: <http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/student-counselling-and-support-services/>

E. Calendar

1. Term dates

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Term Dates: <http://www.gold.ac.uk/term-dates/>

Autumn Term: Sept – Dec

Spring/Summer Term: Jan – June

Please note that there is no teaching in the summer term. This is Goldsmiths assessment period.

Teaching will finish in March/April. Students coming for Spring/Summer term will be required to sign up for the whole period of Jan-June but will be able to leave Goldsmiths as soon as their assessments are complete.

HR ZAGREB 01

Term Dates: <http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/academic-calendar/>

Winter semester: October – February / Term dates: January – February

Summer semester: February – July / Term dates: June - July

Exchange students are expected to stay and study for the complete duration of the term. It is not possible to arrive later than the start date of the term, nor to end the exchange before the end of the term (except in special circumstances).

It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded and supervised by the home institution.

2. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
Goldsmiths, UKLondon012	Nominations: 15 May Applications: 1 June	Nominations: 15 Oct Applications: 1 Nov *Application deadlines may need to be earlier if visa is required
University of Zagreb HR ZAGREB01	Nominations and applications: 10 May	Nominations and applications: 10 November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 3-4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

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European Credit Transfer Scheme (ECTS)

All courses and programmes at Goldsmiths are validated on the basis of one Goldsmiths' credit being equivalent to 0.5 ECTS. This will be the case at both undergraduate and postgraduate level in line with the recommendations in the *2009 ECTS User Guide* published by the European Commission: http://ec.europa.eu/education/lifelong-learning-policy/doc/ects/guide_en.pdf

A 30 credit Goldsmiths' course will therefore be worth 15 ECTS.

Undergraduate degree programmes

An Honours degree is made up of 360 credits (180 ECTS)

Goldsmiths Grading%	Goldsmiths Classification	Average % of successful candidates normally achieving the grade	ECTS Grade
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70-100	1st	10%	A
65-69	2:1	25%	B
60-64	2:1	30%	C
50-59	2:2	25%	D
40-49	3	10%	E
35-39	Fail		FX
30-34	Fail		F
20-29	Fail		F
10-19	Fail		F
0-9	Fail		F

Postgraduate degree programmes

A Master's degree is made up of 180 credits (90 ECTS)

A Master of Fine Art degree is made up of 300 credits (150 ECTS)

Goldsmiths Grading%	Goldsmiths Classification	Average % of successful candidates normally achieving the grade	ECTS Grade
70-100	Distinction	10%	A
65-69	Merit	25%	B
60-64	Merit	30%	C
50-59	Pass	25%	D
0 - 49	Fail	10%	E

Grades received by Goldsmiths students at a partner institution will be converted using Goldsmiths approved country grade conversion tables.

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ECTS - European Credit Transfer System

1 ECTS credit is equivalent of approx. 30 working hours. Credits are awarded only when the course has been completed and all required examinations have been successfully taken. 60 ECTS credits represent the workload of a year study, 30 ECTS credits a semester.

Study Programmes at the Faculty of Political Science are organised at the undergraduate, graduate, postgraduate specialist and doctoral level. The political science undergraduate program lasts eight semesters with 240 ECTS credits, whereas journalism undergraduate program is organised into six semesters with the total of 180 ECTS credits. 60 ECTS credits are allocated to two semester graduate program in political science while 120 ECTS credits are allocated to the four semesters graduate program of journalism.

Grading System

The Croatian national grading scale consists of five grades with numerical equivalents:

- 5 = excellent - izvrsan (highest grade)
- 4 = very good - vrlo dobar
- 3 = good - dobar
- 2 = sufficient - dovoljan (minimum pass grade)
- 1 = fail - nedovoljan (is not written in "indeks")

Croatian grading system and mapping from ECTS grades

- 5 = excellent - izvrsan (highest grade) - A
- 4 = very good - vrlo dobar - B
- 3 = good - dobar - C
- 2 = sufficient - dovoljan (minimum pass grade) - D, E
- 1 = fail - nedovoljan (is not written in "indeks") - F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	immigration@gold.ac.uk 0207 717 3375	https://www.gold.ac.uk/immigration/
HR ZAGREB 01	incoming@unizg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/

6. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	insurance@gold.ac.uk 0207 896 2716	
HR ZAGREB01	incoming@unizg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/

7. Housing


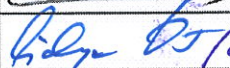
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	accommodation@gold.ac.uk T: +44 (0)20 7919 7192	https://www.gold.ac.uk/accommodation
HR ZAGREB01	vlado.levak@sczg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/student-counselling-and-support-services/housing/

Goldsmiths guarantees accommodation for incoming Erasmus students as long as they apply for housing before the accommodation deadline.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
UK LONDON 12	Eduardo Lees, International Mobility Manager	22/05/2018	
HR ZAGREB 01	Lidija Kos-Stanišić, Dean	20/05/2018	



⁶ Scanned signatures are accepted